

01 November 2018

Dear Parents/Carers

Year 10 Parents Consultation Evening 1 – Thursday 15th November 2018



St Andrew's CE School

PER CRUCEM AD CORONAM

You are invited to attend the Year 10 Parents Consultation Evening 1 to discuss your child's progress on Thursday 15th November 2018 from 4.30pm to 8.00 pm. We advise that you block out the appointment times on your child's appointment sheet for the times when you are not available to attend. Your child will then be responsible for arranging suitable times with each teacher.

Deciding who to see

This is an ideal opportunity to discuss with subject staff, targets from your child's most recent Data Drop, deadlines for homework and revision resources for their GCSE courses. In some cases staff may add an appointment even if you have not requested one. Please ensure that your child makes appointments for subjects that they need to make progress in, as well as, subjects that they are doing well in. It is not necessary to book an appointment with the form tutor.

If you wish to discuss any concerns regarding Special Educational Needs please seek an appointment with Ms A King.

Appointment timings

Appointments are scheduled in your child's Planner. Although each appointment is scheduled to last five minutes, you should aim to schedule appointments with a 5 minute gap between each one. Staff will try to keep your appointment times as closely spaced as possible, but students should be aware that this becomes very difficult to achieve if appointments are booked at the last moment.

On the day

- Remember the Planner – you will be lost without it.
- The School Hall is located above the School Dining Hall and is accessed via the adjoining stairs.
- On arrival, please register at the Sign-In Tables.
- Arrive in plenty of time for your first appointment.
- Staff will not be able to see anyone who arrives late or does not have an appointment.
- You should expect to be in school for between 60 and 90 minutes.
- Year 10 students are expected to attend with parents and be in full school uniform.
- Parking will be provided in the main playground with access via Waynflete Avenue.
- Tea and coffee will be available.

Yours sincerely

Mrs P Cooke
Assistant Head Behaviour, Safety and Welfare

Please respond directly to the School Office on: office@st-andrews.croydon.sch.uk or the post box in the Student Reception.

Year 10 Parents Consultation Evening 1 on Thursday 15th November 2018

Student Name _____ Tutor Group _____

I will/will not (please delete as appropriate) attend the above event.

Signed _____ Parent/Carer

